



ROTARY CLUB OF MOUNT AIRY GRANT APPLICATION GUIDELINES

1. In order to request funding from the Rotary Club of Mount Airy, please complete this application packet and return it by **October 31** to:

Rotary Club of Mount Airy
Attn: Grants Committee
PO Box 781
Mount Airy, NC 27030

2. Applications will be accepted between the dates of July 1 and October 31.

3. The Rotary Club of Mount Airy will only consider requests from non-profit organizations.

4. Funding requests will be considered (not guaranteed) based on the non-profit organizations perceived need and the Rotary Club of Mount Airy budget.

5. In addition to the application form, the following documents must be included.

- A cover letter on the organization's letterhead. If another organization is acting as the fiscal agency, then the request must be submitted by that organization on its letterhead.
 - A description of the organization.
 - A description of the program or project to be funded.
 - A line item project budget and the specific amount being requested from the Rotary Club of Mount Airy. If funds are for general operating usage, please provide an organizational annual budget.
- A contact list of the board of directors.
- A contact list of leadership or staff members.
- A copy of the petitioning organization's federal tax-exempt certification under Section 501(c)(3) of the Internal Revenue Code. If your IRS letter does not include your organization's employer identification number (EIN), please write it on the copy submitted.
- Copy of most recent 990



Rotary Club of Mount Airy Grant Application

ORGANIZATION NAME:

ORGANIZATION'S FISCAL SPONSOR/AGENCY IF APPLICABLE?

ORGANIZATION ADDRESS:

EMPLOYER IDENTIFICATION #

TAX STATUS: 501 (C)(3)

DATE OF PROPOSAL:

CONTACT NAME/TITLE:

TELEPHONE NUMBER:

EMAIL ADDRESS:

GRANT REQUEST AMOUNT:

TITLE OF THE PROJECT:

ORGANIZATION ANNUAL OPERATING BUDGET:

TOTAL PROGRAM BUDGET:

This Application and all other information must be submitted before October 31. Proposals will be reviewed and considered for approval by the Board of Directors between October 31 and December 30. Grants awarded/approved will be notified and presented in January. Each Non-Profit Organization awarded a grant will be required to provide a final report of the project completion/progress along with receipts and pictures of the project within 12 months of the awarded funds.